



Erie County Industrial Development Agency (ECIDA)  
Buffalo & Erie County Regional Development Corporation (RDC)  
Buffalo & Erie County Industrial Land Development Corporation (ILDC)

Joint Nominating Committee Meeting  
May 21, 2019  
at 12:00 p.m.  
95 Perry Street  
4th Floor, Conference Room  
Buffalo, New York 14203

1. Approval of Minutes – March 28, 2018
2. Proposed Committee Assignments and Officers
3. Adjournment

**MINUTES OF A JOINT MEETING OF THE NOMINATING COMMITTEES OF THE  
ERIE COUNTY INDUSTRIAL DEVELOPMENT AGENCY (ECIDA)  
BUFFALO AND ERIE COUNTY REGIONAL  
DEVELOPMENT CORPORATION (RDC)  
AND  
BUFFALO AND ERIE COUNTY  
INDUSTRIAL LAND DEVELOPMENT CORPORATION (ILDC)**

**DATE AND PLACE:** March 28, 2018, at Erie County Industrial Development Agency, 95 Perry Street, Suite 403, Buffalo, New York 14203

**PRESENT:** Dottie Gallagher-Cohen, Richard Lipsitz, Jr., Hon. Mark C. Poloncarz and Sister Denise Roche

**EXCUSED:** Rev. Mark E. Blue

**OTHERS PRESENT:** Steve Weathers, Chief Executive Officer; John Cappellino, Executive Vice President; and Robert Murray, Secretary

**GUESTS:** Andrew Federick, Erie County Senior Economic Development Specialist

At 10:02 a.m., Mr. Poloncarz called the meeting to order.

**MINUTES**

The minutes of the June 20, 2017 Meeting of the Joint Nominating Committee were presented, and upon motion made by Mr. Lipsitz, and seconded by Sister Denise, approval of the minutes was unanimously carried.

**PROPOSED COMMITTEE ASSIGNMENTS AND OFFICERS**

Mr. Poloncarz reviewed the draft/proposed 2018-2019 ECIDA/RDC/ILDC board committees and officers. Mr. Poloncarz then noted that Richard Cummings will be added as a proposed committee member for the Policy Committee, that Kenneth A. Schoetz will be added as a proposed committee member for the Policy Committee, replacing Mr. Vukelic, that Brian J. Kulpa will be added as a proposed committee member to the Governance Committee, that John J. Mudie will be added as a proposed committee member to the Loan Committee, that Sister Denise Roche will be added as a proposed committee member to the Loan Write-Off Committee, and that Brenda McDuffie will be added as a proposed committee member to the Nominating Committee. Mr. Poloncarz did note there are four vacancies on the Investment Review Committee.

General discussion ensued. Mr. Lipsitz moved and Sister Denise seconded, to approve of the proposed 2018-2019 ECIDA/RDC/ILDC board committees and officers as presented by Mr. Poloncarz. Mr. Poloncarz called for the vote and the motion was unanimously approved.

There being no further business to discuss, Mr. Poloncarz adjourned the meeting at 10:06 a.m.

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Robert G. Murray, Secretary

## 2019 - 2020 ECIDA/RDC/ILDC Board Committees & Officers

<b>Executive Committee ECIDA/RDC</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
7 Board members, President & CEO, as specified in By-Laws	Chair - * McDuffie (Chair)	Chair - * McDuffie (Chair)
	Vice Chair - *Lipsitz	Vice Chair - *Lipsitz
	County Executive *Poloncarz	County Executive *Poloncarz
	Mayor Buffalo - *Brown	Mayor Buffalo - *Brown
	Emminger* (Chair, RDC Loan Committee)	Emminger* (Chair, RDC Loan Committee)
	Glenn Nellis* (Representing the Finance & Audit Committee)	Glenn Nellis* (Representing the Finance & Audit Committee)
	Pridgen* (Chair, Loan Write-Off)	Pridgen* (Chair, Loan Write-Off)
	President & CEO - Steve Weathers [non-voting]	President & CEO - Steve Weathers [non-voting]

<b>Policy Committee ECIDA/RDC</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
At least 3 Board members specified in By-Laws  10-12 Meetings a year	Lipsitz* (Chair)	Lipsitz* (Chair)
	Baskin	Baskin
	Blue*	Blue*
	Brown	Brown
	Coleman	Coleman
	Cummings	Cummings
	DiPirro	DiPirro
	Krebs	Krebs
	McDuffie*	McDuffie*
	Mudie	Mudie
	Nellis	Nellis
	Smith	Smith
	State	State
	Whyte	Whyte
*Vacant	Lavon Stephens	

<b>Loan Committee ECIDA/RDC</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
By-Laws specify no more than 5 members of the Policy Committee plus 2 City members and 1 County member  6-12 Meetings a Year	Hon. Joseph Emminger (Chair)	Hon. Joseph Emminger (Chair)
	[City 2] Rebecca Gandour	[City 2] Rebecca Gandour
	[City 1] Royce Woods (Beverly Gray Business Exchange Center)	[City 1] Royce Woods (Beverly Gray Business Exchange Center)
	[Other] Nancy LaTulip	[Other] Nancy LaTulip
	[County 1] David McKinley (Community Bank N.A.)	[County 1] David McKinley (Community Bank N.A.)
	John Mudie	John Mudie
	Sister Denise Roche	
	[Other] Michael Taylor (NYBDC)	[Other] Michael Taylor (NYBDC)

\*=Board members who fill seats required by By-laws  
Nominating Committee Approved Date –  
Board Approved Date –

## 2019 - 2020 ECIDA/RDC/ILDC Board Committees & Officers

<b>Loan Write-off Committee ECIDA/RDC/ILDC</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
<b>At least 3 Board members specified in By-Laws</b>	Pridgen* (Chair)	Pridgen* (Chair)
	Beckwith, Penny	Beckwith, Penny
	Doherty*	Johnson, Tyra*
	Roche*	Schoetz*
	Witzleben, William (M&T)	Witzleben, William (M&T)
<b>1 Meeting a Year</b>		

<b>Nominating Committee ECIDA/RDC/ILDC</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
<b>Number of members not specified in By-Laws</b>	Poloncarz (Chair)	Poloncarz (Chair)
	Gallagher	Gallagher
	Lipsitz	Lipsitz
	McDuffie	McDuffie
	Roche	Blue
<b>1 Meeting a Year</b>		

<b>Finance &amp; Audit Committee ECIDA/RDC/ILDC</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
<b>At least 3 Board members specified in By-Laws. Not less than 3 independent members per PAL.</b>	Szukala, Michael (Chair)	Szukala, Michael (Chair)
	Beckwith, Penny	Beckwith, Penny (M&T)
	Doherty*	Emminger*
	Emminger*	Nellis*
	Nellis*	Specht
	Roche	Wingerter*
<b>3-4 Meetings a Year</b>	Witzleben, William (M&T)	Witzleben, William (M&T)

<b>Governance Committee ECIDA/RDC/ILDC</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
<b>At least 3 Board members specified in By-Laws. Not less than 3 independent members per PAL.</b>	McDuffie* (Chair)	McDuffie* (Chair)
	Benczkowski*	Benczkowski
	Johnson*	Johnson*
	Kulpa	Kulpa*
	State	State
	Whyte	Whyte
		Schoetz
<b>1-2 Meetings a Year</b>		

<b>Compensation Committee ECIDA</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
<b>No by-law requirement</b>	Poloncarz (Chair)	Poloncarz (Chair)
	Blue	Blue
	Doherty	Gallagher
	Gallagher	Lipsitz
	Lipsitz	Schoetz
<b>1-2 Meetings a Year</b>		

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## 2019 - 2020 ECIDA/RDC/ILDC Board Committees & Officers

<b>Project Expenditure Committee ECIDA/RDC</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
No by-law requirement	Poloncarz, Mark (Chair)	Poloncarz, Mark (Chair)
4-6 Meetings a Year	Alpert, Alan	Alpert, Alan
	Bell, Clifford	Bell, Clifford
	(Vacant)	Johnson, Tyra
	(Vacant)	Schoetz, Ken
	(Vacant)	
	McMahon, Diane	McMahon, Diane
	(Vacant)	

<b>OFFICERS</b>	<b><u>Current Officers</u></b>			<b><u>Proposed Officers</u></b>		
	<b><u>ECIDA</u></b>	<b><u>RDC</u></b>	<b><u>ILDC</u></b>	<b><u>ECIDA</u></b>	<b><u>RDC</u></b>	<b><u>ILDC</u></b>
<b>Chair</b>	Brenda McDuffie		Hon. Mark Poloncarz	Brenda McDuffie		Hon. Mark Poloncarz
<b>Vice Chair</b>	Richard Lipsitz			Richard Lipsitz		
<b>President &amp; CEO</b>	Steve Weathers			Steve Weathers		
<b>Executive Vice President</b>	John Cappellino			John Cappellino		
<b>Treasurer</b>	Mollie Profic			Mollie Profic		
<b>Assistant Treasurers</b>	Michael Alexander, Karen Fiala, Jerry Manhard, Atiqa Abidi			Karen Fiala, Jerry Manhard, Atiqa Abidi		
<b>Secretary</b>	Robert Murray			Karen Fiala		
<b>Assistant Secretaries</b>	Pietra Zaffram			Jerry Manhard, Dawn Boudreau		

<b>OTHER DESIGNATED POSITIONS</b>	<b><u>Current Designated Positions</u></b>	<b><u>Proposed Designated Positions</u></b>
<b>Chief Financial Officer</b>	Mollie Profic	Mollie Profic
<b>Senior Accountant</b>	Atiqa Abidi	Atiqa Abidi
<b>Chief Lending Officer</b>	Jerry Manhard	Jerry Manhard
<b>Contracting Officer (required in Property Disposition Policy)</b>	Mollie Profic	Mollie Profic
<b>Electronic Records Retention Officer</b>	Brian Krygier	Brian Krygier
<b>Ethics Officer (required in Conflict of Interest Policy)</b>	John Cappellino	John Cappellino
<b>FOIL Officer</b>	Karen Fiala	Karen Fiala
<b>FOIL Appeals Officer</b>		Steve Weathers
<b>Human Resources Officers</b>	Mollie Profic Pat Smith	Mollie Profic Pat Smith
<b>Non-electronic Records Retention Officer</b>	Carrie Hocienec	Carrie Hocienec

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