



Erie County Industrial Development Agency (ECIDA)  
Buffalo & Erie County Regional Development Corporation (RDC)  
Buffalo & Erie County Industrial Land Development Corporation (ILDC)

Joint Nominating Committee Meeting  
March 28, 2018  
at 10:00 a.m.  
95 Perry Street  
4th Floor, Conference Room  
Buffalo, New York 14203

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1. Approval of Minutes – June 20, 2017
2. Proposed Committee Assignments and Officers
3. Adjournment

**MINUTES OF A JOINT MEETING OF THE NOMINATING COMMITTEES OF THE  
ERIE COUNTY INDUSTRIAL DEVELOPMENT AGENCY (ECIDA)  
BUFFALO AND ERIE COUNTY REGIONAL  
DEVELOPMENT CORPORATION (RDC)  
AND  
BUFFALO AND ERIE COUNTY  
INDUSTRIAL LAND DEVELOPMENT CORPORATION (ILDC)**

**DATE AND PLACE:** June 20, 2017, at Erie County Industrial Development Agency, 95 Perry Street, Suite 403, Buffalo, New York 14203

**PRESENT:** Richard Lipsitz, Jr., Hon. Mark C. Poloncarz and Sister Denise Roche

**ABSENT:** Dottie Gallagher-Cohen

**OTHERS PRESENT:** Steve Weathers, Chief Executive Officer; John Cappellino, Executive Vice President; and Robert Murray, Secretary

**GUESTS:** Andrew Federick, Erie County Senior Economic Development Specialist

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Mr. Murray confirmed that a quorum was present and at 1:31 p.m., Mr. Poloncarz called the meeting to order.

**MINUTES**

The minutes of the February 24, 2016 Meeting of the Joint Nominating Committee were presented, and upon motion made by Mr. Lipsitz, and seconded by Sister Denise, approval of the minutes was unanimously carried.

**PROPOSED COMMITTEE ASSIGNMENTS AND OFFICERS**

Mr. Weathers reviewed the draft/proposed 2017-2018 ECIDA/RDC/ILDC board committees and officers. Mr. Weathers then noted that Ms. Tyra Johnson will be added as a proposed committee member for the Governance Committee for the ECIDA/RDC/ILDC and that Ms. Tyra Johnson will also be added as a proposed committee member for the Investment Review Committee of the ECIDA/RDC.

General discussion ensued. Mr. Lipsitz moved and Sister Denise seconded, to approve of the proposed 2017-2018 ECIDA/RDC/ILDC board committees and officers as presented by Mr. Weathers. Mr. Poloncarz called for the vote and the motion was unanimously approved.

There being no further business to discuss, Mr. Poloncarz adjourned the meeting at 1:37 p.m.

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Robert G. Murray, Secretary

## 2018-2019 ECIDA/RDC/ILDC Board Committees & Officers

<b>Executive Committee ECIDA/RDC</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
7 Board members, President & CEO, as specified in By-Laws	Chair - McDuffie* (Chair)	Chair -* McDuffie (Chair)
	Vice Chair -* Lipsitz	Vice Chair - *Lipsitz
	County Executive - *Poloncarz	County Executive *Poloncarz
	Mayor Buffalo -* Brown	Mayor Buffalo - *Brown
	Emminger* (Chair, RDC Loan Committee)	Emminger* (Chair, RDC Loan Committee)
	Glenn Nellis* (Representing the Finance & Audit Committee)	Glenn Nellis* (Representing the Finance & Audit Committee)
	Pridgen* (Chair, Loan Write-Off)	Pridgen* (Chair, Loan Write-Off)
	President & CEO - Steve Weathers [non-voting]	President & CEO - Steve Weathers [non-voting]

<b>Policy Committee ECIDA/RDC</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
At least 3 Board members specified in By-Laws  12- Meetings a year	Lipsitz* (Chair)	Lipsitz* (Chair)
	Baskin	Baskin
	Blue*	Blue*
	Brown	Brown
	Coleman	Coleman
	DiPirro	DiPirro
	Krebs	Krebs
	McDuffie*	McDuffie*
	Mudie	Mudie
	Nellis	Nellis
	Smith (BNP)	Smith (BNP)
	State	State
	Vukelic	Vukelic
	Whyte	Whyte
(Vacant)	Cummings	

<b>Governance Committee ECIDA/RDC/ILDC</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
At least 3 Board members specified in By-Laws. Not less than 3 independent members per PAL.  1-2 Meetings a Year	McDuffie*(Chair)	McDuffie* (Chair)
	Benczkowski*	Benczkowski*
	Johnson-Hux*	Johnson-Hux*
	State	State
	Whyte	Whyte
		Kulpa

\*=Board members who fill seats required by By-laws  
Nominating Committee Approved Date  
Board Approved Date

## 2018-2019 ECIDA/RDC/ILDC Board Committees & Officers

<b>Finance &amp; Audit Committee ECIDA/RDC/ILDC</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
At least 3 Board members specified in By-Laws. Not less than 3 independent members per PAL.  <b>3-4 Meetings a Year</b>	Szukala, Michael (Chair)	Szukala, Michael (Chair)
	Beckwith, Penny	Beckwith, Penny
	Doherty*	Doherty*
	Emminger*	Emminger*
	Nellis*	Nellis*
	Roche	Roche
	Witzleben, William (M&T)	Witzleben, William (M&T)

<b>Loan Committee ECIDA/RDC</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
By-Laws specify no more than 5 members of the Policy Committee plus 2 City members and 1 County member  <b>6-12 Meetings a Year</b>	Emminger (Chair)	Emminger (Chair)
	Roche	Roche
	[City 1] Tom Gryns (Wells Fargo Bank)	[City 1] Tom Gryns (Wells Fargo Bank)
	[City 2] Rebecca Gandour	[City 2] Rebecca Gandour
	[County 1] David McKinley (Community Bank N.A.)	[County 1] David McKinley (Community Bank N.A.)
	[Other] Nancy LaTulip	[Other] Nancy LaTulip
	[Other] Michael Taylor (NYBDC)	[Other] Michael Taylor (NYBDC)
	Mudie	

<b>Staff Loan Committee RDC</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
No by-law requirement  <b>12-15 Meetings a Year</b>  Per the Loan Administration Plan (LAP), the Board may also establish or appoint other Loan Committee members to approve strategic loans and other designated loan programs	President & CEO - Steve Weathers (Chair)	President & CEO - Steve Weathers (Chair)
	Exec. V.P. -John Cappellino	Exec. V.P. -John Cappellino
	Treasurer – Mollie Profic	Treasurer – Mollie Profic
	Assistant Treasurer – Karen Fiala	Assistant Treasurer – Karen Fiala
	David Stebbins - BUDC	David Stebbins - BUDC

<b>Loan Write-off Committee ECIDA/RDC/ILDC</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
At least 3 Board members specified in By-Laws  <b>1 Meeting a Year</b>	Pridgen* (Chair)	Pridgen* (Chair)
	Beckwith, Penny	Beckwith, Penny
	Doherty*	Doherty*
	Witzleben, William (M&T)	Witzleben, William (M&T)
	(Vacant)*	Roche*

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## 2018-2019 ECIDA/RDC/ILDC Board Committees & Officers

<b>Investment Review Committee ECIDA/RDC</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
No by-law requirement	Poloncarz, Mark (Chair)	Poloncarz, March (Chair)
<b>4-6- Meetings a Year</b>	Alpert, Alan	Alpert, Alan
	Bell, Clifford	Bell, Clifford
	Gallagher-Cohen, Dottie	(Vacant)
	Johnson-Hux, Tyra	(Vacant)
	Lowrey, David	(Vacant)
	McMahon, Diane	McMahon, Diane
	Panzica, Louis	(Vacant)

<b>Nominating Committee ECIDA/RDC/ILDC</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
Number of members not specified in By-Laws	Poloncarz (Chair)	Poloncarz (Chair)
<b>1 Meeting a Year</b>	Rev. Blue	
	Gallagher	Gallagher
	Lipsitz	Lipsitz
	Roche	Roche
		McDuffie

<b>Compensation Committee ECIDA</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
No by-law requirement	Poloncarz (Chair)	Poloncarz (Chair)
<b>1-2 Meetings a Year</b>	Doherty	Doherty
	Gallagher-Cohen	Gallagher-Cohen
	Lowrey	Lowery
	Lipsitz	Lipsitz

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## 2018-2019 ECIDA/RDC/ILDC Board Committees & Officers

<b>OFFICERS</b>	<b>Current Officers</b>			<b>Proposed Officers</b>		
	<b>ECIDA</b>	<b>RDC</b>	<b>ILDC</b>	<b>ECIDA</b>	<b>RDC</b>	<b>ILDC</b>
<b>Chair</b>	Brenda McDuffie		Hon. Mark Poloncarz	Brenda McDuffie		Hon. Mark Poloncarz
<b>Vice Chair</b>	Richard Lipsitz			Richard Lipsitz		
<b>President &amp; CEO</b>	Steve Weathers			Steve Weathers		
<b>Executive Vice President</b>	John Cappellino			John Cappellino		
<b>Treasurer</b>	Mollie Profic			Mollie Profic		
<b>Assistant Treasurers</b>	Michael Alexander, Karen Fiala, Jerry Manhard			Michael Alexander, Karen Fiala, Jerry Manhard, Atiqa Abidi		
<b>Secretary</b>	Robert Murray			Robert Murray		
<b>Assistant Secretary</b>	Pietra Zaffram			Pietra Zaffram		

<b>OTHER DESIGNATED POSITIONS</b>	<b>Designated Positions</b>	<b>Proposed Designated Positions</b>
<b>Controller</b>	Mollie Profic	Mollie Profic
<b>Senior Accountant</b>	(Vacant)	Atiqa Abidi
<b>Chief Lending Officer</b>	Jerry Manhard	Jerry Manhard
<b>Contracting Officer (required in Property Disposition Policy)</b>	Mollie Profic	Mollie Profic
<b>Electronic Records Retention Officer</b>	Brian Krygier	Brian Krygier
<b>Ethics Officer (required in Conflict of Interest Policy)</b>	John Cappellino	John Cappellino
<b>FOIL Officer</b>	Karen Fiala	Karen Fiala
<b>Human Resources Officers</b>	Mollie Profic Pat Smith	Mollie Profic Pat Smith
<b>Non-electronic Records Retention Officer</b>	Dawn Boudreau	Carrie Hocieniec

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