



Erie County Industrial Development Agency (ECIDA)
Buffalo & Erie County Regional Development Corporation (RDC)
Buffalo & Erie County Industrial Land Development Corporation (ILDC)

Joint Nominating Committee Meeting
February 24th 2016
at 12:30 p.m.
95 Perry Street
4th Floor, Conference Room
Buffalo, New York 14203

1. Approval of Minutes – April 9, 2015
2. Proposed Committee Assignments and Officers
3. Adjournment

**MINUTES OF A JOINT MEETING OF THE NOMINATING COMMITTEES OF THE
ERIE COUNTY INDUSTRIAL DEVELOPMENT AGENCY (ECIDA),
BUFFALO AND ERIE COUNTY REGIONAL
DEVELOPMENT CORPORATION (RDC),
AND
BUFFALO AND ERIE COUNTY
INDUSTRIAL LAND DEVELOPMENT CORPORATION (ILDC)**

- DATE AND PLACE:** April 9, 2015, at Erie County Industrial Development Agency, 95 Perry Street, Suite 403, Buffalo, New York 14203
- PRESENT:** Chris T. Johnston, Brenda W. McDuffie, Glenn R. Nellis and Hon. Mark C. Poloncarz
- ABSENT:** Hon. Byron W. Brown, James F. Doherty and Richard Lipsitz, Jr.
- OTHERS PRESENT:** John Cappellino, Executive Vice President; Andrew Schoepich, Treasurer; Theresa Carpenter, Assistant Treasurer; and Robert Murray, Secretary

Mr. Murray certified that a quorum was present and at 12:14 p.m., Nominating Committee Chair Johnston called the meeting to order.

MINUTES

The minutes of the March 5, 2014 Meeting of the Joint Nominating Committee were presented, and upon motion made by Mr. Poloncarz, and seconded by Mr. Nellis, approval of the minutes was unanimously carried.

ACTION ITEMS

Mr. Schoepich presented the 2015 slate of proposed committee member assignments and officers, as attached hereto and made a part of these minutes, for the ECIDA, RDC, and the ILDC. Mr. Schoepich confirmed that committee member assignments were based on surveys provided to members and members were placed on the committees as each so desired. Mr. Schoepich also noted that he has received notice from Mr. Hoffert stating that he has resigned as President of the Buffalo AFL-CIO and as a result, Mr. Hoffert is no longer a member of the ECIDA, RDC or ILDC because those were ex-officio membership positions. Mr. Poloncarz then requested that Mr. Hoffert's committee membership positions remain open so that those positions can ultimately be filled by the successor President of the Buffalo AFL-CIO.

Upon motion made by Ms. McDuffie and seconded by Mr. Poloncarz, the following resolution was unanimously approved:

DRAFT FOR COMMITTEE APPROVAL

RESOLVED, that the proposed committee and officer appointments as set forth in the 2015-16 ECIDA/RDC/ILDC Board, Committees and Officers appointments, with the positions attributed to the former President of the Buffalo AFL-CIO remaining open, be approved and submitted to the members of the ECIDA and the directors of the RDC and the ILDC with a recommendation that the appointments be approved in all respects.

There being no further business to be discussed, the meeting was adjourned at 12:24 p.m.

Robert G. Murray, Secretary

2016 -2017 ECIDA/RDC/ILDC Board Committees & Officers

Executive Committee ECIDA/RDC	<u>Current Committee Members</u>	<u>Proposed Committee Members</u>
7 Board members, President & CEO, as specified in By-Laws	Chair *	Chair * - McDuffie (Chair)
	Vice Chair *	Vice Chair * - Lipsitz
	County Executive *	County Executive * - Poloncarz
	Mayor Buffalo *	Mayor Buffalo * - Brown
	Vacant*	(Vacant)*
	Johnston*	Johnston
	Pridgen*	Pridgen*
	CEO - Steve Weathers [non-voting]	President & CEO - Steve Weathers [non-voting]
COO (Vacant)	COO (Vacant)	

Policy Committee ECIDA/RDC	<u>Current Committee Members</u>	<u>Proposed Committee Members</u>
At least 3 Board members specified in By-Laws 12- Meetings a year	Lipsitz (Chair)	Lipsitz* (Chair)
	Brown	Brown
	(Vacant)	(Vacant)
	Johnston*	(Vacant)
	McDuffie	McDuffie
	Mesiah	Mesiah
	Mudie	Mudie
	Nellis	Nellis
	Rath	Rath
	State	State
	Whyte	Whyte
	IDA Leadership Council Chair (Allen – Amherst IDA) (ex officio)	IDA Leadership Council Chair (Allen – Amherst IDA) (ex officio)
	Laura Smith (BNP)	Laura Smith (BNP)
	Geoff Szymanski (Association of Town Governments)	Geoff Szymanski (Association of Town Governments)

Governance Committee ECIDA/RDC/ILDC	<u>Current Committee Members</u>	<u>Proposed Committee Members</u>
At least 3 Board members specified in By-Laws. Not less than 3 independent members per PAL. 1-2 Meetings a Year	McDuffie* (Chair)	McDuffie*(Chair)
	(Vacant)*	Benczkowski*
	Mesiah	Mesiah*
	Nowak	Nowak
	Rath	Rath
	State	State
	(Vacant)	Whyte

*=Board members who fill seats required by By-laws
 Nominating Committee Approved Date-
 Board Approved Date-
 Revised Date -

2016 -2017 ECIDA/RDC/ILDC Board Committees & Officers

Finance & Audit Committee ECIDA/RDC/ILDC	<u>Current Committee Members</u>	<u>Proposed Committee Members</u>
At least 3 Board members specified in By-Laws. Not less than 3 independent members per PAL. 2-3 Meeting a Year	Johnston* (Chair)	Johnston* (Chair)
	Beckwith, Penny	Beckwith, Penny
	Doherty*	Doherty*
	(Open Position)	Emminger
	Nellis*	Nellis*
	Szukala, Michael	Szukala, Michael
	Witzleben, William (M&T)	Witzleben, William (M&T)

Loan Committee ECIDA/RDC	<u>Committee Members</u>	<u>Proposed Committee Members</u>
By-Laws specify no more than 5 members of the Policy Committee plus 2 City members and 1 County member 3-12 Meetings a Year	[Other] Emminger	[Other] Emminger
	[Policy] Mudie	[Policy] Mudie
	[City 1] Tom Grys (Wells Fargo Bank)	[City 1] Tom Grys (Wells Fargo Bank)
	[City 2] Vacant	[City 2] Vacant
	[County 1] David McKinley (Community Bank N.A.)	[County 1] David McKinley (Community Bank N.A.)
	[Other] Nancy LaTulip (Lakeshore Savings Bank)	[Other] Nancy LaTulip (Lakeshore Savings Bank)
	[Other] Michael Taylor (NYBDC)	[Other] Michael Taylor (NYBDC)

Staff Loan Committee RDC	<u>Committee Members</u>	<u>Proposed Committee Members</u>
No by-law requirement 12-15 Meetings a Year Per the Loan Administration Plan (LAP), the Board may also establish or appoint other Loan Committee members to approve strategic loans and other designated loan programs	President & CEO - Steve Weathers	President & CEO - Steve Weathers (Chair)
	Exec. V.P. -John Cappellino	Exec. V.P. -John Cappellino
	CFO - Andrew Schoepich	CFO - Andrew Schoepich
	Controller – Mollie Profic	Controller – Mollie Profic
	David Stebbins - BUDC	David Stebbins - BUDC

Loan Write-off Committee ECIDA/RDC/ILDC	<u>Committee Members</u>	<u>Proposed Committee Members</u>
At least 3 Board members specified in By-Laws 1 Meeting a Year	Pridgen* (Chair)	Pridgen* (Chair)
	Beckwith, Penny	Beckwith, Penny
	Doherty	Doherty*
	(Vacant)	(Vacant)*
	Witzleben, William (M&T)	Witzleben, William (M&T)

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2016 -2017 ECIDA/RDC/ILDC Board Committees & Officers

Investment Review Committee ECIDA/RDC	<u>Committee Members</u>	<u>Proposed Committee Members</u>
No by-law requirement 4-6- Meetings a Year	Poloncarz, Mark	Poloncarz, Mark (Chair)
	Alpert, Alan	Alpert, Alan
	Bell, Clifford	Bell, Clifford
	Gallagher-Cohen, Dottie	Gallagher-Cohen, Dottie
	McMahon, Diane	McMahon, Diane

Nominating Committee ECIDA/RDC/ILDC	<u>Current Committee Members</u>	<u>Proposed Committee Members</u>
Number of members not specified in By-Laws 1 Meeting a Year	Poloncarz (Chair)	Poloncarz (Chair)
	Brown	(Vacant)
	Gallagher	Gallagher-Cohen
	Lipsitz	Lipsitz
	Weathers	(Vacant)

Compensation Committee ECIDA	<u>Current Committee Members</u>	<u>Proposed Committee Members</u>
No by-law requirement 1-2 Meetings a Year	Poloncarz (Chair)	Poloncarz (Chair)
	Doherty	Doherty
	Johnston	
		Gallagher-Cohen
		Weinstein
		(Vacant)

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2016 -2017 ECIDA/RDC/ILDC Board Committees & Officers

OFFICERS	Current Officers			Proposed Officers		
	ECIDA	RDC	ILDC	ECIDA	RDC	ILDC
Chair	Brenda McDuffie		Hon. Mark Poloncarz	Brenda McDuffie		Hon. Mark Poloncarz
Vice Chair	Richard Lipsitz			Richard Lipsitz		
President & CEO	Steve Weathers			Steve Weathers		
Executive Vice President	John Cappellino			John Cappellino		
Treasurer	Andrew Schoeppich			Andrew Schoeppich		
Assistant Treasurers	Michael Alexander, Mollie Profic, Karen Fiala, Jerry Manhard			Michael Alexander, Mollie Profic, Karen Fiala, Jerry Manhard		
Secretary	Robert Murray			Robert Murray		
Assistant Secretary	Pietra Lettieri			Pietra Lettieri		

OTHER DESIGNATED POSITIONS	CURRENT DESIGNATED POSITIONS	PROPOSED DESIGNATED POSITIONS
Controller	Mollie Profic	Mollie Profic
Chief Lending Officer	Jerry Manhard	Jerry Manhard
Contracting Officer (required in Property Disposition Policy)	Andrew Schoeppich	Andrew Schoeppich
Electronic Records Retention Officer	Brian Krygier	Brian Krygier
Ethics Officer (required in Conflict of Interest Policy)	John Cappellino	John Cappellino
FOIL Officer	Karen Fiala	Karen Fiala
Human Resources Officers	Andrew Schoeppich Pat Smith	Andrew Schoeppich Pat Smith
Non-electronic Records Retention Officer	Dawn Boudreau	Dawn Boudreau

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