

**Erie County Industrial Development Agency
ECIDA Board Meeting
March 22, 2023 @ 12:00 p.m.**

**701 Ellicott Street, Center of Excellence in Bioinformatics and Life Sciences (CBLS) - The Event Space/Conference
Room B2-205, located on the 2nd floor, Buffalo, New York 14203**

1.0 Call to Order

1.1 Call to Order Meeting of the Membership

2.0 Approval of Minutes:

2.1 Approval of Minutes of the February 22, 2023 Meeting of the Membership (Action Item) (Pages 2-9)

3.0 Reports / Action Items / Information Items:

- 3.1 Financial Report (Informational) (Pages 10-13)
- 3.2 Finance & Audit Committee Update (Informational) (Pages 14-15)
 - a) Committee Self-Evaluation (Informational) (Pages 16-20)
- 3.3 Audited Financial Statements (Action Item) (Pages 21-47)
- 3.4 2022 – Investment Report (Action Item) (Pages 48-50)
- 3.5 Governance Committee Report (Informational) (Pages 51-52)
 - a) Committee Self-Evaluation (Informational) (Pages 53-56)
 - b) Board of Directors Evaluation/Survey (Informational) (Page 57-59)
- 3.6 2023 Tax Incentives Induced/Closing Schedule/5-Year Report (Informational) (Page 60-62)
- 3.7 Approval of Board Certification of Loan Administration Plan-CARES ACT RLF (Pages 63-65)
- 3.8 PFRAP Grant Approval (Action Item) (Pages 66-75)
- 3.9 Policy Committee Update (Informational) (Pages 76-78)

4.0 Inducement Resolutions:

	ECIDA Incentives	Private Investment	Municipality
4.1 Moog, Inc. (Pages 79-151)	\$2,900,920	\$76,750,800	Elma

5.0 Review and Adoption of Policies, Reports and Committee Charters: (Separate Package)

- 1. 2022 - Mission Statement, Performance Measures and Results (Action Item) (Pages 2-17)
- 2. 2023 - Mission Statement and Performance Measures (Action Item) (Pages 18-26)
- 3. 2022 - Public Authorities Report (Action Item) (Pages 27-92)
- 4. Airborne Infectious Disease Policy (Action Item) (Pages 93-101)

Re-Adopt Policies & Charters (Action Item)

- 5. Board Member Compensation, Reimbursement & Attendance Policy (Page 102)
- 6. Code of Ethics & Conflict of Interest Policy (Pages 103-108)
- 7. Corporate Credit Card Policy (Pages 109-111)
- 8. Defense & Indemnification Policy (Page 112)
- 9. Employee Compensation Program (Pages 113-114)
- 10. Fee Structure Policy (For ECIDA & ILDC Only) (Page 115)
- 11. Finance & Audit Committee Charter (Pages 116-120)
- 12. Governance Committee Charter (Pages 121-123)
- 13. Investment & Deposit Polic (Pages 124-131)
- 14. Procurement Policy (Pages 132-136)
- 15. Professional Services RFP Process and Policy (Pages 137-139)
- 16. Property Disposition Guidelines (Pages 140-146)
- 17. Real Property Acquisition Policy (Pages 147-148)
- 18. Sexual Harassment Policy (Pages 149-157)
- 19. Statement of Duties & Responsibilities of the Board of Directors (Pages 158-160)
- 20. Statement of the Competencies & Personal Attributes Required of Board Members (Page 161)
- 21. Travel, Conferences, Meals & Entertainment Policy (Pages 167)
- 22. Whistleblower Policy and Procedures (Pages 168-170)

6.0 Management Team Reports:

6.1 2022 Year in Review

7.0 Adjournment- Next Meeting April 26, 2023 (Annual Meeting)