



Erie County Industrial Development Agency (ECIDA)  
Buffalo & Erie County Regional Development Corporation (RDC)  
Buffalo & Erie County Industrial Land Development Corporation (ILDC)

Joint Nominating Committee Meeting

April 14, 2023  
At 12:00 p.m.  
ECIDA Offices  
95 Perry Street, 4th Floor  
Buffalo, New York 14203

1. Approval of Minutes – March 31, 2022
2. Proposed Committee Assignments and Officers
3. Adjournment

**MINUTES OF A JOINT MEETING OF THE NOMINATING COMMITTEES OF THE  
ERIE COUNTY INDUSTRIAL DEVELOPMENT AGENCY (ECIDA)  
BUFFALO AND ERIE COUNTY REGIONAL  
DEVELOPMENT CORPORATION (RDC)  
AND  
BUFFALO AND ERIE COUNTY  
INDUSTRIAL LAND DEVELOPMENT CORPORATION (ILDC)**

**DATE:** March 31, 2022

**PRESENT:** Rev. Mark E. Blue, Dottie Gallagher, Richard Lipsitz, Jr., Hon. Mark C. Poloncarz, Sister Denise Roche, and Kenneth A. Schoetz

**EXCUSED:** Howard Johnson and Renee Wilson

**OTHERS PRESENT:** John Cappellino, Chief Executive Officer; Mollie Profic, Chief Financial Officer/Assistant Secretary; Beth O’Keefe, Vice President of Operations; Brian Krygier, Director of Information Technology; Carrie Hocienec, Operations Assistant; Robbie Ann McPherson, Director of Marketing & Communications and Robert G. Murray, Esq., Harris Beach PLLC/General Counsel

**GUEST:** None.

There being a quorum present at 12:02 p.m., the Meeting of the Members of the Joint Nominating Committee of the Erie County Industrial Development Agency, Buffalo and Erie County Regional Development Corporation and the Buffalo and Erie County Industrial Land Development Corporation was called to order by its Chair, Mr. Poloncarz.

**MINUTES**

The minutes of the May 18, 2021 Meeting of the Joint Nominating Committee were presented, and upon motion made by Sister Denise and seconded by Ms. Gallagher, approval of the minutes was unanimously carried.

**PROPOSED COMMITTEE ASSIGNMENTS AND OFFICERS**

Mr. Cappellino reviewed the entire slate of committee member appointments and officer position appointments, noting changes over the prior year’s appointments. General discussion ensued.

Mr. Lipsitz moved and Mr. Blue seconded to approve of the proposed committee member appointments and the officer position appointments as presented. Mr. Poloncarz called for the vote and the aforementioned motion was unanimously approved.

There being no further business to discuss, Mr. Poloncarz adjourned the meeting at 12:08 p.m.

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Gerald Manhard, Assistant Secretary

## 2023-2024 ECIDA/RDC/ILDC Board Committees & Officers

<b>Executive Committee ECIDA/RDC</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
7 Board members, President & CEO, as specified in By-Laws	Chair - Brenda McDuffie (Chair)	Chair - Brenda McDuffie (Chair)
	Vice Chair - Richard Lipsitz	Vice Chair - Richard Lipsitz
	County Executive - Hon Mark Poloncarz	County Executive - Hon Mark Poloncarz
	Mayor Buffalo – Hon. Byron Brown	Mayor Buffalo – Hon. Byron Brown
	Hon. Joseph Emminger (Chair, RDC Loan Committee)	Hon. Joseph Emminger (Chair, RDC Loan Committee)
	Glenn Nellis - (Representing the Finance & Audit Committee)	Glenn Nellis - (Representing the Finance & Audit Committee)
	Hon. Darius Pridgen (Chair, Loan Write-Off)	Hon. Darius Pridgen (Chair, Loan Write-Off)
	President & CEO John Cappellino [non-voting]	President & CEO John Cappellino [non-voting]

<b>Finance &amp; Audit Committee ECIDA/RDC/ILDC</b>	<b>Current Committee Members</b>	<b>Proposed Committee Members</b>
At least 3 Board members specified in By-Laws. Not less than 3 independent members per PAL.  3-4 Meetings a Year	Michael Szukala (Chair)	Michael Szukala (Chair)
	Penny Beckwith (M&T)	Penny Beckwith (M&T)
	Allison DeHoney	Allison DeHoney
	Brian Kulpa*	Denise McCowan*
	Denise McCowan*	Glenn Nellis*
	Glenn Nellis*	Paul Vukelic*
	William Witzleben (M&T)	William Witzleben (M&T)

<b>Governance Committee ECIDA/RDC/ILDC</b>	<b>Current Committee Members</b>	<b>Proposed Committee Members</b>
At least 3 Board members specified in By-Laws. Not less than 3 independent members per PAL.  1-2 Meetings a Year	Brenda McDuffie* (Chair)	Brenda McDuffie* (Chair)
	Thomas Baines	Thomas Baines
	Zachary Evans	Zachary Evans
	Hon. Howard Johnson*	Michael Hughes
	Tyra Johnson*	Brian Kulpa
	Ken Schoetz	Howard Johnson
	David State	Tyra Johnson*
		Ken Schoetz*
	David State	

\*Board members who fill seats required by By-laws  
Nominating Committee Approved Date – 04/14/2023  
Board Approved Date – 04/26/2023

## 2023-2024 ECIDA/RDC/ILDC Board Committees & Officers

<b>Loan Committee ECIDA/RDC</b>	<b>Current Committee Members</b>	<b>Proposed Committee Members</b>
By-Laws specify no more than 5 members of the Policy Committee plus 2 City members and 1 County member  6-12 Meetings a Year	Hon. Joseph Emminger (Chair)	Hon. Joseph Emminger (Chair)
	Denise Abbott	Denise Abbott
	[City 2] Rebecca Gandour	[City 2] Rebecca Gandour
	[Other] Nancy LaTulip	[Other] Nancy LaTulip
	[County 1] David McKinley (Community Bank N.A.)	[County 1] David McKinley (Community Bank N.A.)
	[Other] Michael Taylor (Pursuit Lending)	[Other] Michael Taylor (Pursuit Lending)
	[City 1] Royce Woods (Evans Bank)	[City 1] Royce Woods (Evans Bank)

<b>Loan Write-off Committee ECIDA/RDC/ILDC</b>	<b>Current Committee Members</b>	<b>Proposed Committee Members</b>
At least 3 Board members specified in By-Laws  1 Meeting a Year	Hon. Darius Pridgen* (Chair)	Hon. Darius Pridgen* (Chair)
	Penny Beckwith (M&T)	Penny Beckwith (M&T)
	Tyra Johnson*	Tyra Johnson*
	Ken Schoetz*	Ken Schoetz*
	William Witzleben (M&T)	William Witzleben (M&T)

<b>Nominating Committee ECIDA/RDC/ILDC</b>	<b>Current Committee Members</b>	<b>Proposed Committee Members</b>
No by-law requirement  1 Meeting a Year	Hon. Mark Poloncarz (Chair)	Hon. Mark Poloncarz (Chair)
	Hon. Diane Benczkowski	Hon. Diane Benczkowski
	Zachary Evans	Zachary Evans
	Dottie Gallagher	Richard Lipsitz
	Richard Lipsitz	Ken Schoetz
	Ken Schoetz	

<b>Compensation Committee ECIDA</b>	<b>Current Committee Members</b>	<b>Proposed Committee Members</b>
No by-law requirement  1-2 Meetings a Year	Hon. Mark Poloncarz (Chair)	Hon. Mark Poloncarz (Chair)
	Rev. Mark Blue	Rev. Mark Blue
	Dottie Gallagher	Dottie Gallagher
	Richard Lipsitz	Michael Hughes
	Brenda McDuffie	Richard Lipsitz
	Ken Schoetz	Brenda McDuffie
	*Vacant	Ken Schoetz

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Board Approved Date – 04/26/2023

## 2023-2024 ECIDA/RDC/ILDC Board Committees & Officers

<b>Policy Committee ECIDA/RDC</b>	<b>Current Committee Members</b>	<b>Proposed Committee Members</b>
At least 3 Board members specified in By-Laws  10-12 Meetings a year	Richard Lipsitz* (Chair)	Richard Lipsitz* (Chair)
	Denise Abbott	Denise Abbott
	Hon. April Baskin	Hon. April Baskin
	Rev. Mark Blue*	A.J. Baynes
	Hon. Byron Brown	Rev. Mark Blue*
	Zachary Evans	Hon. Byron Brown
	Brenda McDuffie*	Zachary Evans
	Glenn Nellis	Dr. Susan McCartney
	Laura Smith	Brenda McDuffie*
	David State	Glenn Nellis
	Lavon Stephens	Laura Smith
	Hon. John Tobia	David State
	Paul Vukelic	Lavon Stephens
	*Vacant	Hon. John Tobia
	*Vacant	Paul Vukelic

<b>OFFICERS</b>	<b>Current Officers</b>			<b>Proposed Officers</b>		
	<b>ECIDA</b>	<b>RDC</b>	<b>ILDC</b>	<b>ECIDA</b>	<b>RDC</b>	<b>ILDC</b>
<b>Chair</b>	Brenda McDuffie		Hon. Mark Poloncarz	Brenda McDuffie		Hon. Mark Poloncarz
<b>Vice Chair</b>	Richard Lipsitz			Richard Lipsitz		
<b>President &amp; CEO</b>	John Cappellino			John Cappellino		
<b>Vice President</b>	Mollie Profic, Beth O'Keefe			Mollie Profic, Beth O'Keefe		
<b>Treasurer</b>	Mollie Profic			Mollie Profic		
<b>Assistant Treasurers</b>	Jerry Manhard, Atiq Abidi, Daryl Spulecki			Jerry Manhard, Atiq Abidi, Daryl Spulecki		
<b>Secretary</b>	Beth O'Keefe			Beth O'Keefe		
<b>Assistant Secretaries</b>	Jerry Manhard, Carrie Hocieniec			Jerry Manhard, Carrie Hocieniec		

<b>OTHER DESIGNATED POSITIONS</b>	<b>Current Designated Positions</b>	<b>Proposed Designated Positions</b>
<b>Chief Financial Officer</b>	Mollie Profic	Mollie Profic
<b>Senior Accountant</b>	Atiq Abidi	Atiq Abidi
<b>Chief Lending Officer</b>	Jerry Manhard	Jerry Manhard
<b>Contracting Officer (required in Property Disposition Policy)</b>	Mollie Profic	Mollie Profic
<b>Electronic Records Retention Officer</b>	Brian Krygier	Brian Krygier
<b>Ethics Officer (required in Conflict-of-Interest Policy)</b>	John Cappellino	John Cappellino
<b>FOIL Officer</b>	Robbie Ann McPherson	Robbie Ann McPherson
<b>FOIL Appeals Officer</b>	John Cappellino	John Cappellino
<b>Human Resources Officers</b>	Mollie Profic, Pat Smith	Mollie Profic, Pat Smith
<b>Non-electronic Records Retention Officer</b>	Carrie Hocieniec	Carrie Hocieniec

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